

	Title:		Number:
	TERMS & CONDITIONS CLAUSES - SUPPLIERS		POL-007S
			Revision:
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REVISIONS

Rev	Date	Approved By	Summary
NC	12/21/23	Douglas Orantes	Initial Release
A	07/20/23	Douglas Orantes	Change re-worded clauses
B	7/10/2026	David Hernandez	Corrected spelling errors; relocated the API unauthorized use statement; and updated document formatting, margins, and alignment. Also document No. from 009S to 007S

PURPOSE

This document describes the terms and conditions that will be used by Aero Plating Inc., on the Purchase Order, Contract or other formal agreement (hereafter referred to as the Contract) between a Supplier and Aero Plating Inc. The purpose of this document is to clearly define for each purchase of products or services, all the necessary and applicable technical and quality requirements with which the Supplier is required to comply to meet Aero Plating Inc., and its customers and/or regulatory requirements.

In case of conflict between the Purchase Order, Drawings and Specifications and this document, the supplier must contact Aero Plating Inc. for clarification.

1. RIGHT OF ENTRY – You are required to grant Aero Plating Inc, and/or our customers and regulatory authorities' access to your facility, and those of your sub-tiers involved in the fulfillment of this order and applicable records to ensure compliance with all applicable specifications and laws.
2. REVISION LEVEL – All processing/service associated with Aero Plating Inc. purchase orders must be performed in accordance with the latest specification revision unless otherwise specifically requested.
3. NONCONFORMING PRODUCT – Supplier is required to notify Aero Plating Inc. of any nonconforming product as result of your process/service. Nonconforming product must not be further processed without Aero Plating's written authorization. Immediate notification must be made of any process or product discrepancy discovered after delivery **Must** be made in writing to prevent further processing and/or delivery of nonconforming product.

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4. DISCREPANCIES – Supplier is required to notify Aero Plating Inc. when there is a discrepancy in piece count or any other information or data that may have an effect or your ability to satisfy the purchase order.

5. PROCESS CHANGES – Supplier is required to notify Aero Plating Inc. of changes in product and/or process definitions and where required obtain Aero Plating Inc. approval prior to any further actions.

6. SUB-TIER CONTROLS – Supplier is required to flow-down all applicable purchase order requirements, including key characteristics, to sub-tier suppliers when applicable. Aero Plating Inc. must have previous knowledge and approval of all (sub-tier) suppliers used for our product.

7. DOCUMENTATION – Supplier is required to provide documented proof of processing (process certification, physical and/or chemical test result, etc.) with each shipment/order, as well as all applicable department of Transportation (DOT) documentation and MSDS/SDS information.

8. RECORDS – Supplier is required to retain process records, certifications and test reports for a minimum of 7 years. After that time, you may dispose of the records in any manner you choose. The same requirements apply to copies of certificates of compliance, etc. forwarded with shipments. These records must be made available for review by request of Aero Plating Inc., our customers and regulatory authorities in accordance with contract or regulatory requirements.

9. TRACEABILITY – Certificate of Conformance or Process Certifications must identify the part number, revision, purchase order number, quantity, serial numbers (if applicable), Aero Plating Inc. job number, all relevant specifications with revisions and material heat numbers when known; contain the name, title, date and signature of the issuer.

10. HANDLING – Product must be handled, stored and packaged to prevent damage or deterioration. This includes appropriate FOD controls.

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11. CALIBRATION SOURCES – Supplier is required to comply with the latest revision of ANSI/NCSL Z540-1, ISO10012, ISO17025, or equivalent. All certificate(s) of calibration must reflect compliance.

12. FOREIGN MATERIAL SOURCE – Raw materials may only be procured from known and reliable sources inside the USA or Canada and/or countries listed on the Bilateral Airworthiness Agreement (BAA) to ensure no foreign/counterfeit materials or conflict minerals enter the supply chain.

13. APPROVED PROCESS SUPPLIERS – Supplier has delegated process and inspection authority to ensure all applicable process and material specifications are met and documented accordingly. Supplier is further required, upon request to demonstrate and provide evidence of your processes to planned results and establish arrangements for the processes including:

- Defined criteria for review and approval of the process(es)
- Determine conditions to maintain approval
- Approval of facilities and equipment
- Qualification of personnel
- Use of specific methods and procedures for implementation and monitoring process(es)
- Requirement for record retention

14. QMS REQUIREMENT – Supplier must meet the minimum quality management controls for the product or service provided and associated risk:

- Special Processors: Nadcap and/or OEM, or customer approval
- Machining Suppliers: TPED QMS review (preferred ISO/AS9100) or OEM approval
- Material Suppliers: ISO9001 and/or BAA, OEM, customer approval, AS6174 and/or Consumer

Protection Act HR4173, section 1502.

15. CONTRIBUTION TO OUR QMS – All important that supplier and its personnel are aware of their contribution to the conformity of the product and service you provide; your contribution to product and safety and the importance of ethical behavior as it ultimately affects the conformity of the product(s) and services we provide to our customers, OEMs, and all of our continued business in the industry.

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16. DELEGATED INSPECTION AUTHORITY – TPED does not grant Delegated Inspection Authority. Supplier is required to ensure the products and/or services provided meet all applicable specifications and are documented accordingly. Verification upon receipt at Aero Plating Inc. will be performed as required.

17. To the extent applicable, **this contractor and subcontractor shall abide by the requirements of 41 CFR §60-1. (a), §60-300.5(a) and §60.741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or veteran status.**

18. To the extent applicable. The requirements of the Notification of Employee Rights Under Federal Labor Laws; Final Rule 29 CFR Part 471, Appendix A to Subpart A, are incorporated by reference.

19. **Supplier must comply with the AS/EN/JISQ 9100 requirements and 14CFR Part 21.2 regarding the application of the Acceptance Authority Media (AAM) requirements (also known as Quality Inspection Stamping).**